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Where do I enter Adult Meals into ChildPlus?

Richard Woolf - 2026-08-18 - [ChildPlus](#)

How to Access the Adult Meals Window

If you need to enter a classroom note or adult meals for a specific classroom:

1. Go to the ATTENDANCE tab
2. Select a specific classroom
3. Select a specific date
4. Click on the small letter **i** with a circle around it (to the right of the classroom name)
5. Enter adult meals into the number of adult meals into the Nonparticipant Meals section
6. When done, click on SAVE

Participant	Attendance ⚡	Absence Reason
▼ Bear Elementary • BE-A (SD PY)	Open ▼	 

9/06/2024 - Bear Elementary • BE-A (SD PY)

Status

Classroom Status

Open

Notes

Classroom Notes

Nonparticipant Meals

	Breakfast	AM Snack	Lunch	PM Snack	Supper
Non-CACFP	0	0	0	0	0
CACFP	0	0	0	0	0

Attachments [Add Attachment](#) [Options](#)

This classroom does not have any Attendance attachments.

Attendance created by LeMaster, Kelli9/4/24

Last updated by LeMaster, Kelli 9/4/24

OK

Cancel

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