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Recruitment Efforts Log/Meeting Minutes

Richard Woolf - 2026-08-18 - [ChildPlus](#)

In ChildPlus:

To use the Recruitment Efforts Log:

Completed by Family Support Specialists / Home Visitors

1. *Click on the Management Tab*
2. *Click On **Recruitment Activity***
3. *Click on ADD **Recruitment Activity***

To use the Meeting Minutes:

Completed by Regional Coordinators / Child & Family Supervisors

1. *Click on the Management Tab*
2. *Click on Recruitment Meeting*
3. *Click on ADD Recruitment Meeting*

What the form looks like:

Recruitment Activity Log

[Print](#)[Save](#)[Cancel Add](#)

REGION(S)

☐ Region 1 ☐ Region 2 ☐ Region A ☐ Region B ☐ Region C ☐ Region D (Partners)

Region 1:	REGION 2:	REGION A:	REGION B:	REGION C:	REGION D:
Bear School	Clark HB	MET	Aullwood	ECEC	All other partner locations
Findlay	Clark School	Hope Center (TIP)	Dixie	Town & Country	
Mad River	Fulton		Kings Hwy		
Maddux Lang (P)	London				
Miami View	Madison HB				
Miamisburg	Madison Plains				
Montgomery Home Base	Medway				
Our Lady of Rosary	Monroe (P)				
Twin Towers	Plain City (P)				
	SCC				
	St. Joseph				

STAFF MEMBERS

Staff member 1	Staff Member 2	Staff Member 3
Staff Member 4	Staff Member 5	Staff Member 6

MATERIALS USED

☐ Flyers ☐ Brochures ☐ Business Cards ☐ Give Aways ☐ Door Hangers

TARGET AUDIENCE

☐ Dual Language Learners (DLLs) ☐ Disabilities ☐ Fostercare/Kinship ☐ Homeless

☐ Other (Specify)

Recruitment Meeting Notes (FE)

[Print](#)[Save](#)[Cancel Add](#)

MEETING DETAILS

☒ Region 1 ☐ Region 2 ☐ Region A ☐ Region B ☐ Region C ☐ Region D (Partners)

Region 1:	REGION 2:	REGION A:	REGION B:	REGION C:	REGION D:
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Twin Towers	Plain City (P)				
	SCC				
	St. Joseph				

Regional Coordinator	Meeting Date

List all other staff who attended meeting (first and last name, use commas between names)

DISCUSSION POINTS

Discuss enrollment numbers (97% enrollment)

- List where each classroom is at
- What is the plan for those struggling?